

Job Title: Air Quality Assistant Manager

Company: [Air Quality Treaters](#), LLC

Location: Selma, TX, USA



About Us:

"Our mission at Air Quality Treaters is to safeguard the health and well-being of our clients and communities by providing comprehensive, environmentally responsible indoor air treatments. We are committed to delivering exceptional service, employing the latest technologies and sustainable practices, and educating our customers on the importance of maintaining healthy indoor air quality. Through our dedication to integrity, professionalism, and customer satisfaction, we strive to be the trusted partner for all of our clients' indoor air quality needs."

Core Values:

- **Integrity** - Acting with honesty, fairness, and transparency in all dealings, both internally and externally.
- **Respect** - Treating everyone with dignity, empathy, and consideration, regardless of their background, role, or opinions.
- **Accountability** - Taking ownership of responsibilities, delivering on commitments, and holding oneself and others answerable for results.
- **Excellence** - Striving for the highest quality in everything we do, continually seeking improvement and innovation.
- **Loyalty** – Unwavering dedication, allegiance, and commitment that individuals demonstrate towards an organization, its mission, goals, and values.
- **Innovation** - Encouraging creativity, exploring new ideas, and fostering a culture that embraces change and experimentation.

Job Description:

We are seeking dynamic and motivated individuals to join our team as an Assistant Manager. The Assistant Manager will work closely with the General Manager to ensure efficient operations, excellent customer service, and team development within our organization. This role offers an exciting opportunity for growth and advancement in a fast-paced customer service environment.

Responsibilities:

- Be able to conduct all normal duties of an Air Quality Treater Technician.
- Assist in supervising and motivating Air Quality Treater teammates to achieve daily services and deliver exceptional customer service to all Air Quality Treater members.
- Assist with training new Air Quality Treater teammates on company policies, procedures, and product knowledge. Provide ongoing coaching and feedback to enhance performance.
- Ensure compliance with company policies, procedures, and safety standards. Take necessary actions to address any issues or concerns.
- Address operational challenges and customer issues promptly and effectively. Collaborate with the management team to implement solutions and improvements.
- Assist in scheduling, payroll processing, and maintaining accurate records.
- Oversee daily store operations, including opening and closing procedures, inventory management, and money handling.
- Provide exceptional customer service to Air Quality Treater members and address customer concerns and questions in a professional and courteous manner.
- Stay current on industry trends, best practices, and regulatory requirements related to air quality treatments.

Requirements:

- High school diploma or equivalent; additional training or certification in air quality treatments is preferred.
- Eligible to be registered with the state of Texas and hold certifications or willingness to obtain one. Must not have a criminal history that prevents from being registered with the State of Texas.
- Previous experience in a relevant field, or with Air Quality Treater, with at least a few years of experience in a supervisory or leadership role. Experience in customer service industries.
- Strong leadership abilities and the ability to motivate and lead a team, delegate tasks effectively, and provide guidance and support to Air Quality Treater teammates.
- Be adept at identifying problems, analyzing situations, and developing solutions. Must be able to think critically and make decisions quickly and effectively.
- Work flexible reasonable hours, including evenings, weekends, and holidays (If necessary). Must be willing to take on additional responsibilities and adapt to changing business needs.
- Physical stamina and the ability to work in various weather conditions and environments. Must be able to lift up to 75lbs and consistently stand up to 1 hour.
- Valid driver's license with clean driving record. Must be able to pass a drug test examination and pass at-random drug screenings.

- Must be proficient in basic computer applications such as Microsoft Office (Word, Excel, PowerPoint, Fieldroutes, QuickBooks).

Benefits:

- Pay: Salary Position \$31.25hr - \$38.46 Monday – Friday (Must be Flexible to work weekends) 40hrs minimum work week with overtime pay available. Per diem pay is provided if traveling is involved. May be required to work overtime depending on demand.
- Health Care Insurance – The Best Blue Cross Blue Shield (HMO and PPO plans) plans available. Employer contribution up to \$500.00 per month for hourly employees and up to \$1,000.00 for members of management. You may be eligible for free company benefits*
- Take home work vehicle*
- Vision Insurance
- Dental Insurance
- PTO / Sick time – Sick days available at start date. Paid Time Off accumulation begins after 2 weeks of employment.
- Holiday and Performance bonuses
- Fast pace growing industry. Promote from within and grow with the company.

How to Apply:

Please see our website at Airqualitytreaters.com or send in resume to Airqualitytreaters@Airqualitytreaters.com with the “Employment Inquiry” in the subject line.



AIR QUALITY
TREATERS